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**Responsive Grantmaking Program**

**Activity Plan – Capacity Building Support**

If selected for funding, grantees will use this Activity Plan to track activities and report progress in meeting grant objectives.

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| **Organization** |  |
| **Project Title** |  |
| **Grant Term** |  |

Please list up to three primary objectives for this grant.

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| **Project Goal** | **(Insert Goal: What is the primary problem you are addressing and the overall change you seek as a result of this capacity building project?)** | |
| **Objective 1**  **Anticipated Results** | **(Insert Objective: What major capacity building approach will you undertake to reach your goal?)**  **(Insert anticipated results for participants, families and/or your organization: What changes for families do you expect as a result of the objective and activities?)** | |
| **Activities and Timeline**  List key activities to implement the objective. Who will engage in what action? How often will they occur, and over what period of time? Include the dates and/or months when you anticipate each activity will be completed. | **Progress**  Indicate how will you track and confirm progress. What information will be collected and how will it be collected? Examples: survey, interview, observation, record or document review | |
| 1. a (insert text)  1. b (insert text) | 1. a (insert text)  1. b (insert text) | |
|  |  | |
| **Objective 2**  **Anticipated Results** | **(Insert Objective: What major capacity building approach will you undertake to reach your goal?)**  **(Insert anticipated results for participants, the community and/or your organization: What changes for families do you expect as a result of the objective and activities?)** | |
| **Activities and Timeline**  List key activities to implement the objective. Who will engage in what action? How often will they occur, and over what period of time? Include the dates and/or months when you anticipate each activity will be completed. | **Progress**  Indicate how will you track and confirm progress. What information will be collected and how will it be collected? Examples: survey, interview, observation, record or document review | |
| 2. a (insert text)  2. b (insert text) | 2. a (insert text)  2. b (insert text) | |
|  |  | |
| **Objective 3**  **Anticipated Results** | **(Insert Objective: What major capacity building approach will you undertake to reach your goal?)**  **(Insert anticipated results for participants, families and/or your organization: What changes for families do you expect as a result of the objective and activities?)** | |
| **Activities and Timeline**  List key activities to implement the objective. Who will engage in what action? How often will they occur, and over what period of time? Include the dates and/or months when you anticipate each activity will be completed. | **Progress**  Indicate how will you track and confirm progress. What information will be collected and how will it be collected? Examples: survey, interview, observation, record or document review | |
| 3. a (insert text)  3. b (insert text) | 3. a (insert text)  3. b (insert text) | |
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